



Rosehill Public School Preschool Information Booklet 2019

communication
preschool quality
family partnerships success
Holistic trust
EYLF Belonging
educators education
positive relationships
Becoming

2019 Contact Information

SCHOOL ADDRESS: PROSPECT STREET GRANVILLE NSW 2145

TELEPHONE: 9637 2215
96372202

FAX: 9897 3367

APPROVED PROVIDER: Early Learning

SCHOOL PRINCIPAL: Mr D'Amore (Relieving)

PRESCHOOL SUPERVISOR: Mrs Cenk

PRE-SCHOOL TEACHERS: Miss Lazzaro
Miss Crews

**PRESCHOOL LEARNING
SUPPORT OFFICERS:** Mrs Intharacks (Mon-Fri)
Mrs Dobie (Mon-Tues)
Mrs Shearer (Wed-Fri)

PRESCHOOL ADMIN: Mrs Turkoz

**Entry to Rosehill Preschool is via Virginia Street only.
No access via the school infants playground.**



Preschool Enrolment Information

ROSEHILL PUBLIC SCHOOL PRESCHOOL
PROSPECT STREET GRANVILLE

Phone: 9637 2215 96372202 Fax: 9897 3367

Please Note:

Every child is given access to an average of 15 hours per week across the year.

Rosehill Preschool is operated by the NSW Department of Education. For your child to attend, he or she must turn four (4) by the 31 July. Enrolment at the preschool is for one year only.

The preschool teachers are constantly assessing and observing the children, to ensure they are happy, confident and successful learners.

Occasionally the preschool teachers may observe a student who is young and is having difficulty coping with the preschool routine. They will discuss their concerns with you in Term 1 and may suggest that you re-enrol your child the following year. If it is noted your child may have additional needs, your class teacher will inform you and support your child accordingly.

Preschool Fees: As per schedule advised. All account statements will be sent home to individual families at the beginning of each term.

Payments are due in advance. They may be paid fortnightly or each term at the Rosehill Public School Office or via online payment.



PRESCHOOL PHILOSOPHY

At Rosehill Public School Preschool, we provide a quality, holistic learning environment providing engaging and motivating experiences and opportunities for children to learn and develop a foundation for success for future learning. We embrace the principles and practices of the Early Years Learning Framework; Being, Belonging and Becoming.

Our program is based upon a deep understanding of the children's stages of development, early childhood philosophies and educational research into the way children learn. The educational program is responsive to the children's needs, authentic observable interests, backgrounds and abilities. We build on the knowledge children bring to the preschool to ensure that learning is relevant and engaging. We implement, planned and spontaneous experiences tailored to scaffold children's development and learning. Children's learning is sustained and unhurried. Our hands-on, child-centred and play-based program enables children to become confident and involved learners and effective communicators. Learning is assessed and reported to children and their families and used for future planning.

We maintain a culture of care, build positive attachments and nurture relationships so children feel safe and cared for developing their strong sense of identity. We believe that if children have trust in their educators, they are more willing to take risks and to take the next steps in their learning. We equip our children with skills for life-long learning and foster independence for the 21st Century. Our program is dynamic and flexible and reflects the children's voice and interest. Educators acknowledge and respond sensitively to all children's achievements with encouragement, support and praise.

At Rosehill Preschool we have high expectations for all children and families, recognising their uniqueness, their culture, customs, language, beliefs, family structure, circumstances and capabilities. We challenge inequities, promote inclusion and make decisions to ensure the rights of all children, families and community members are upheld and respected.

At Rosehill Public School Preschool we value collaboration and partnership with families to support their child's learning journey and development. Communication is seen as paramount in the success of these partnerships with each family. Parents have the opportunity to speak to educators daily about their child's progress. Our preschool staff members are committed to ongoing professional learning and critical reflection that builds on their knowledge and keeps up to date with current Early Childhood Education. We will provide the highest quality care every day and will follow our preschool Philosophy to help guide the programming process and also the implementation of our programs.

ROSEHILL PUBLIC SCHOOL PRESCHOOL

At Rosehill Public School Preschool we aim to provide each student with a positive early learning experience that facilitates a smooth transition from home to school. Our educational programs are child centred and meet the interests, needs and abilities of the children.

National Quality Standard (NQS)

The **National Quality Standard (NQS)** sets a high **national** benchmark for early childhood education and care and outside school hours care services in Australia. The NQS includes **7 quality** areas that are important outcomes for children. Services are assessed and rated by their regulatory authority against the NQS, and given a rating for each of the 7 quality areas and an overall rating based on these results.

1. Educational Program and Practice
2. Children's health and safety
3. Physical Environment
4. Staffing Arrangements
5. Relationships with children
6. Collaborative partnerships with families and communities
7. Governance and Leadership



Australian Children's
Education & Care
Quality Authority

QUALITY IMPROVEMENT PLAN (QIP)

A Quality Improvement Plan (QIP) is in place at Rosehill Public School Preschool.

The aim of the QIP is to help us self-assess our performance in delivering quality education and care, and to plan future improvements. The QIP also helps regulatory authorities with assessing the quality of the service. Our QIP celebrates the service's strengths in all quality areas.

Every year the preschool team identifies areas for improvement against the 7 quality areas of the NQS and the related regulatory requirements. Goals are set where applicable for the areas of improvement. Throughout the year we work on these improvements as a team and reflect as a whole staff each term. We invite parents to share their feedback on strengths and areas of improvement throughout the year. This information is located in the foyer on the whiteboard above the sign on registers. Feel free to share your input at any time.

OUR CURRICULUM

The Early Years Learning Framework is a national curriculum framework which ensures quality and consistency in the delivery of early childhood education programs across all early childhood settings. It covers children from birth to five years and supports the transition to school. The framework is a tool that helps professionals and parents achieve the best learning and developmental outcomes for children.

The Early Years Learning Framework describes the principles, practices and outcomes which enhance young people's learning (0-5yrs). It has a strong emphasis on play based learning as play provides the most stimulus for brain development. The framework recognises the importance of communication and language (including early literacy and numeracy) and social and emotional development.

We base our programming using the EYLF outcomes as well as the children's interests. The teaching program is child initiated, collaborative and responsive to the children's needs. A planning cycle is implemented to document this.

From the outcomes the children will learn to:

- ✓ Build a strong sense of identity
- ✓ Connect with and contribute to their world
- ✓ Build a strong sense of wellbeing
- ✓ Become confident and involved learners
- ✓ Be effective communicators



The Early
Years
Learning
Framework
(EYLF)

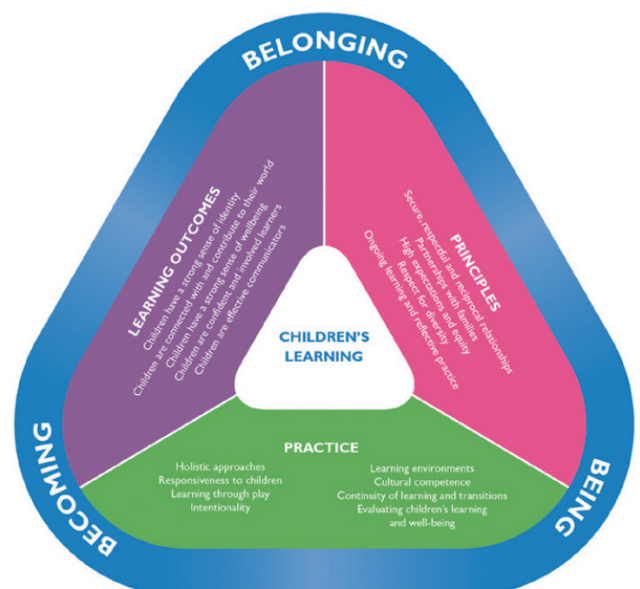
PLAY BASED LEARNING

Play based learning draws from children's natural desire to engage in experiences based on their interests, strengths and developing skills. When children initiate play, they are more motivated to learn and develop positive dispositions towards learning.

The [Early Years Learning Framework](#) defines play based learning as 'a context for learning through which children organise and make sense of their social worlds, as they engage actively with people, objects and representations'.

Benefits of play based learning:

- Encourages communication and language development
- Supports Social and Emotional Development
- Supports pre literacy and numeracy skills
- Fosters creativity and imagination
- Enhances dispositions such as curiosity and exploration
- Allows for the expression of personality and uniqueness
- Enables children to make connections between prior experiences and new learning
- Develops problem solving skills
- Develops intellectual skills, thinking and motivation
- Assists children to develop relationships with peers and educators
- Stimulates a sense of wellbeing



SUMMER & WINTER ROUTINES

Preschool Daily Routine



Summer

- 8:55am - Children arrive
- 8:55am -10:15am - Outdoor activities
- 10:15am - 10:30am - Pack away outdoor area
- 10:30am - 11:00am - Children's morning tea
- 11:00am - 12:15pm: - Indoor activities
- 12:15pm - 12:30pm - Group time
- 12:30pm - 1:00pm: Lunch time
- 1:00pm - 1:30pm - Quiet activities or rest (optional)
- 1:30pm - 2:30pm - Indoor activities
- 2:30pm - 2:55pm- Pack away / Group time reflection
- 2:55pm - Home time / Preschool closes

Preschool Daily Routine



Winter

- 8:55am - Children arrive
- 8:55am -10:15am - Indoor activities
- 10:15am - 10:30am - Group time
- 10:30am - 11.00am - Children's morning tea
- 11:00am - 12:15pm: - Outdoor activities
- 12:15pm - 12:30pm - Pack away outdoor activities
- 12:30pm - 1:00pm: Lunch time
- 1:00pm - 1:30pm - Quiet activities or rest (optional)
- 1:30pm - 2:30pm - Indoor activities
- 2:30pm - 2:55pm- Pack away / Group time reflection
- 2:55pm - Home time / Preschool closes



SAMPLE DAILY ACTIVITIES

INDOOR	OUTDOOR
<ul style="list-style-type: none"> - Playdough - Art and craft - Home corner - Dramatic play - Dress up - Puzzles - Construction - Block play - Fine motor activities - Science interest tables - Reading area - Toys/ transport play - Numeracy games - Literacy provisions <p><u>Group time</u></p> <p>Language and vocabulary development, stories, dance singing, nursery rhymes, movement, action songs.</p>	<ul style="list-style-type: none"> - Sandpit play - Balance beam and climbing frames - Fixed equipment - Hula hoops - Ball games and skills - Home corner - Dress up - Gardening - Construction - Train set and transportation toys - Prams and dolls - Water play (summer) - Drawing - Reading area - Cubby house - Boat - Kombi van - Fundamental Movement Skills



ARRIVAL/DEPARTURE

It is a condition of enrolment that your child must be brought to preschool no earlier than 8.55 a.m. and no later than 9.15am. For security reasons the door will be locked from 9:15am. Collection of your child from preschool is **no later than 2.55 pm and no earlier than 2.40 pm is preferred** by an authorised, responsible adult. Please be prompt when dropping off or picking up your child. Children become distressed if you are late.

Your child must be signed in and out each day in the register, which is in the preschool foyer. This is a **LEGAL REQUIREMENT** and must be done every day.

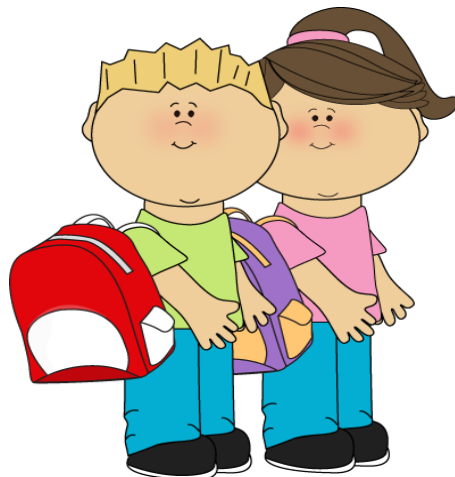
Please make contact with a staff member on arrival and departure, so staff are aware of when your child arrives and leaves the preschool.

You will be asked to fill out an authorisation form, notifying us of who can drop off and pick up your child from the preschool. No child will be released to anyone other than the person/persons listed on this authorisation form.

Summer Routine - Outdoor play in the morning. Please apply sunscreen to your child on arrival.

Winter Routine - Indoor activities, then outdoor play from 11am. Children apply sunscreen before outdoor play.

Children are encouraged to unpack and pack their own bags at preschool. We like children to become independent in self-help skills. This supports them in preparation for kindergarten.



PRESCHOOL REQUIREMENTS

A school bag containing:

- A school hat - wide brim sun safe hat. The preschool supports a "No Hat, Play in the Shade" policy. This applies all year round during outdoor activities. Children without a hat will be encouraged to play in a shady area
- A water bottle (pop up preferred, a bottle your child can manage independently)
- Morning tea (cut/ whole fruit or vegetables)
- Lunch (with an ice brick all year round)
- Cot fitted sheet (Only if your child requires a sleep)
- 2 spare sets of clothes
- 2 spare pairs of underwear
- 2 boxes of tissues (Class donation, we may ask you to donate again later in the year if supplies run low)
- 1 Packet of baby wet wipes

Please label all your child's belongings.



HEALTHY FOOD

Please provide a healthy snack and lunch for your child. We encourage children to develop healthy eating habits at our preschool.

We only promote healthy eating at preschool.

Please pack:

- A whole piece of fruit or a small container with cut up fruit or vegetables etc
- Lunch : sandwiches, wraps, noodles, roti, rice etc
- Cutlery if required (plastic only)
- An ice brick must be provided to keep food cool all year round
- A drink bottle of water (water will be refilled upon request)

No flavoured milk or juices.

No packaged chips, biscuits or lollies

NO NUTS

(Please provide separate containers for morning tea and lunch)

If your child does not eat all their lunch it is placed back in their lunch box. Please inform us if your child is a slow eater.

If your child has any food restrictions or allergies, please let the preschool staff know.

Please label all lunch boxes and drink bottles with your child's name



CLOTHING

Please make sure your child wears appropriate clothing to preschool every day. This includes:

- Shirts/ dresses with sleeves (shoulders must be covered especially in summer)
- Velcro/slip on shoes (no laces), slippers and thongs are not appropriate shoes
- Elastic pants preferred (no buttons or belts)
- Beanies are not an alternate to a hat in winter
- Sun safe hats must be worn all year round

Please ensure clothing is manageable for your child to go to the bathroom independently.



MEDICATION

The First Aid officer of the school manages medications. Sick children must remain at home when contagious. Non-prescription medication will not be administered.

If your child has a medical condition, eg: suffers from asthma or has an allergy, this must be declared at enrolment in writing. A health care plan will be devised where appropriate.

ILLNESS/ SICKNESS

- If your child is sick please keep your child at home. Children in this age group spread germs from one another very easily.
- If they become sick while at preschool, we will contact you and you will be required to pick up your child or their emergency contact.
- If your child has vomiting or diarrhoea, children must stay at home for 48 hours after the last episode. This is a NSW Health Department requirement. Children will be sent home if they vomit at preschool.
- If your child has any health issues please let the preschool staff know. A health plan may be required (e.g. asthma or anaphylaxis).
- If your child contracts an infectious disease please inform staff so we can notify families of any outbreaks.

Helpful Hints:

- Teach your child to blow their nose, put tissues in the bin and then wash their hands
- Teach your child appropriate coughing etiquette, e.g. cough into elbow
- No handkerchiefs

**** Very important: Please provide an up to date contact number ****



SLEEP AND REST

All children have individual sleep and rest requirements. Each child's comfort is provided for and there are appropriate opportunities to meet each child's need for sleep, rest and relaxation.

Please inform preschool staff if your child requires a rest at preschool. Please provide a cot fitted sheet, which has elastic all the way around if your child requires a sleep. Plastic mats are provided for your child to rest on.

In the event of a child asking to rest on their own accord, educators will respond to provide the child with a sleeping mat and available sheets so their rest needs can be met. Spare cot sheets will be available at preschool.

BATHROOMS

Both rooms have a bathroom accessible to children at all times throughout the day. Please inform your child they don't need to ask to go to the bathroom, they can just go to avoid accidents.

It is important to help your child become independent by practising toilet skills now before they start preschool (including flushing the toilet). Children must be toilet trained. Please teach your children to wash hands thoroughly with soap before eating and after the use of the toilet. We will reinforce this at preschool.

BIRTHDAYS

We are happy to celebrate birthdays at preschool. Please supply cupcakes or one treat to cater for the class. ONE treat only.

If the cupcakes are homemade please supply a list of ingredients.

If your child is unable to eat eggs, please inform staff and an alternate treat may need to be provided by you on these occasions.

If your child has food allergies please inform staff.



HOLIDAYS

We encourage you to take holidays overseas in the school holidays. Please contact your child's teacher if you are going on holidays. The school administration require **at least two weeks notice.**

If you wish for your position to be available when you are away you will still need to pay to hold your child's spot.

Your child will receive a preschool certificate at the end of year graduation assembly.



FAMILY INVOLVEMENT

At Rosehill Public School Preschool we value collaboration and partnership with families to support your child's learning journey and development.

We have an open door policy where we can share your child's progress with you face to face. If there are any concerns with your child, we will keep you informed. Feel free to speak to educators at any time if you have any concerns. Please inform staff if there is anything happening at home which may affect their behaviour or routine at preschool.

All children receive a portfolio of their progress at preschool which they can take home at the end of the year. We will send them home as the year progresses for your feedback.

From time to time we will invite you in to share special events with us, e.g. Harmony day, and book parade. We encourage your involvement and support.



INCURSIONS

From time to time we have educational and community visits to the preschool, e.g. Police, firemen, living safely with dogs. We will inform you about these events via a newsletter. If any incursions need to be paid for we will ask for all families to contribute.

There are times we may walk around the school grounds to visit the school library or during kindergarten orientation. Children will always be closely supervised.



COOKING

Cooking is an activity that sometimes comes up in our curriculum as a follow up from children's interests. When children cook, they have an opportunity to learn about nutrition, to be creative, and to prepare their own healthy snacks. Children like to pretend to be grown-ups making meals in their dramatic play experiences at preschool.

We ask that you please teach your child the appropriate way to use plastic cutlery. No sharp knives or hot surfaces will be accessible to children and children will be closely supervised at all times. Please inform staff if your child is allergic to any food or cannot eat any foods due to cultural/ religious reasons.

As per policy, we need permission for your child to participate in these experiences, parents will be asked for signature permission.



POSITIVE BEHAVIOUR FOR LEARNING (PBL)

Positive Behaviour for Learning (PBL) is a process that supports school leadership teams to create positive learning environments that enable student learning and wellbeing. In 2018, we implemented PBL across our whole school. In the primary school our reward system is based around following these positive expectations.

Expectations are in place for children to be safe, be respectful and be learners.

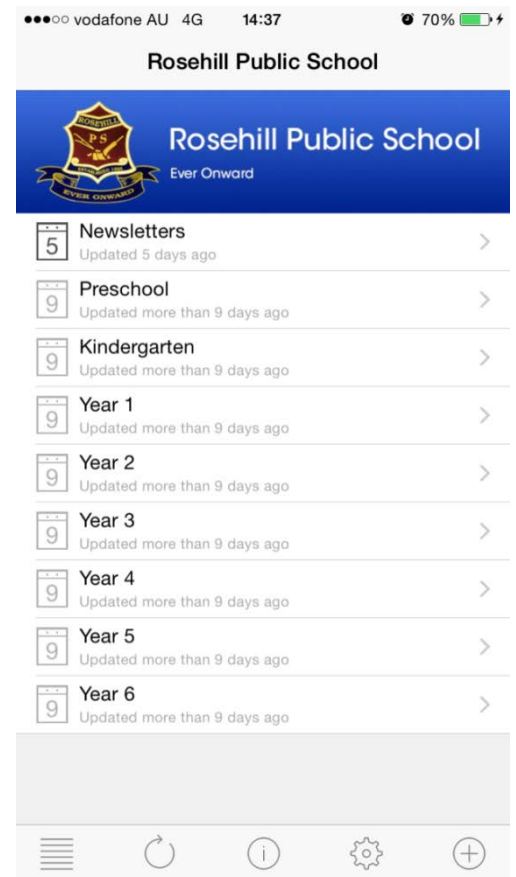
A matrix has been revised to meet preschool behaviour expectations and is implemented in indoor and outdoor learning spaces.



COMMUNICATION TO PARENTS

- Preschool updates will be uploaded to the school newsletter app on a fortnightly basis and if any other events occur
- Please install the app to stay informed
- Paper based notes will be sent home for special events
- Fee receipts are sent home via newsletter pockets
- Notices are also in the foyer regarding healthy eating and parent support services.

REMINDER: All fee payments and enrolments are handled at the school office admin block.



FINALLY,

At Rosehill Preschool all genuine attempts to learn are valued. We provide opportunities for the children to become confident and involved learners. Our aim is to allow each child to reach their full potential. We value the importance of fostering partnerships with our families and value your commitment to your child's learning.

We look forward to working closely with you and supporting you child in their transition to preschool. They will be encouraged to develop their skills so that they become happy and confident students who have a love for learning.

If you have any concerns or queries as the year progresses, please see your child's teacher.

**Thank you
Preschool Team**