



ROSEHILL PUBLIC SCHOOL



INFORMATION BOOKLET



ROSEHILL PUBLIC SCHOOL
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Office Hours 8.30am – 3.15pm
Principal: Mrs Naylor
Deputy Principal: Mrs Cenk

School vision statement

Rosehill Public School provides quality, holistic learning experiences that will engage and motivate all students to learn, discover and critically analyse their knowledge. At Rosehill Public School we maintain a culture of care, respect and enrichment and support all students to become successful learners, creative and effective problem solvers and cooperative, confident, informed members of the community.

For more than 125 years Rosehill Public School has catered for the educational needs of the children of this community. During this time the school has developed and maintained a proud tradition of caring for and serving the children of Rosehill.

This booklet has been prepared as a source of information and advice to parents with children enrolling at the school for the first time. I hope that it will serve as a valuable reference as your child progresses through the school. Updated information on staffing and classes is sent home at the beginning of each year and may be inserted to keep your booklet current.

Mrs K Naylor
Principal



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SCHOOL MAP

The picture can't be displayed.

SCHOOL PLAN - See website for details

SCHOOL COLOURS

The School colours are blue and maroon.

SCHOOL MOTTO

Ever Onward

SCHOOL PLEDGE

This is our school,
I pledge myself to make it a happy and attractive place of learning.
I will do all in my power to make this school as proud of me as I am of it.
And try to set an example worthy of others to follow.

SCHOOL SONG

Rosehill is our school, we are proud of its name,
We are proud of its history, of its freedom and fame.
We just like to help, we just want to try.
When troubled we can smile.
“Ever Onward” is our cry, rise up high! high! high!
Rosehill is our school where we learn and we play,
We will strive to do our best every moment of the day.

SCHOOL RULES / CODE:

At Rosehill Public School we all try to

We are safe
We are respectful
We are learners.

STUDENT INFORMATION

Information on each student is held by the school. This is for use in emergencies (illness, accident, etc.) and parents/carers are urged to notify the school should any change occur such as change in parent's/carer's place of work or telephone number. It is important also that you nominate a friend or neighbour who can be contacted if you are unavailable.

MOBILE PHONES

With the increase in mobile phone use in recent years it would also be helpful to the school if you advise your mobile phone number for use in an emergency. Students may not have their own mobile phone in their possession at school at this time. They are stored at the office if required.

SCHOOL HOURS

The normal school hours are 8.55 a.m. to 2.55 p.m.

Morning recess is 11.00 a.m. to 11.25 a.m.

Lunch time is 1.00 p.m. to 1.50 p.m.

The playground is unsupervised before 8.30 a.m. and after 3.00 p.m. Your child, for his/her safety and welfare should not be in the playground while it is unsupervised, unless requested by a teacher to attend sports or other training.

School grounds are defined as “inclosed lands” and as such it is against the law to be on school grounds outside normal school hours without approval. The police have advised that persons entering the school grounds after hours without permission are trespassing and may be prosecuted.

Arrival and Dismissal

If you bring your kindergarten child to school in the mornings, encourage him/her to enter the school grounds independently. When collecting Kindergarten – Year 2 children in the afternoon please collect your child from the class waiting area. Parents/carers are asked not to wait outside classrooms as this interferes with the movement of children out of the room. For reasons of safety K-2 children are not to walk home alone unless they have written permission from the parent/carer.

Do be prompt if you are picking up your child. A small child becomes most distressed if “left behind” for even 5 minutes after the other students have gone home.

If you are delayed through emergency or other unforeseen circumstances it is expected that you will telephone the school before the end of the day. In cases of emergency students can wait at the office for a limited time. After school care is available for outside school hours. See the office for information.

Assemblies

Assemblies are held each week. At times throughout the year special assemblies are held and parents are invited to attend. The newsletter or class teacher will inform you when these are being held.

SCHOOL DEVELOPMENT DAYS

School Development Days are held on the first day of Terms 1, 2, 3 and the last two days of Term 4. Normal classes are not held on these days and parents/carers are asked to make other arrangements for supervision of their children.

TRANSFERS/SCHOOL LEAVERS

When students are leaving our school to enrol in another government school in New South Wales, you must notify the office and teaching staff.

Transfers to non-government schools, interstate or international moves must be communicated to the school in advance.

PARENT/CARER ORGANISATIONS

Parents and Citizens' Association

The Association meets twice each term. Meetings are held at a time and date advised in the newsletter.

The P & C Association is a vital link in our school community. Parents/carers are encouraged to participate in this group and to support its decision making, fund-raising and community activities. Research indicates parent involvement in schooling increases student success in their learning.

SCHOOL CANTEEN

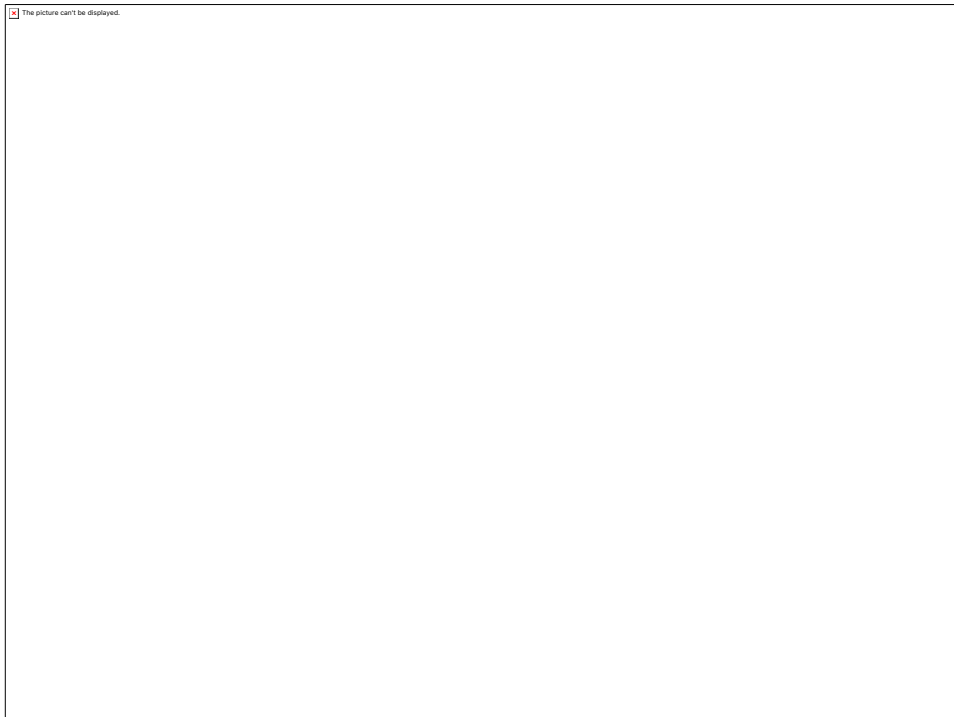
The canteen is open from Monday to Friday and provides a variety of prepared lunches and hot food for the children.

The canteen is managed and staffed each day by an independent company.

Lunches must be ordered in the morning between 8.30 - 8.55 a.m. The canteen is also open before and after school.

Please limit the amount of spending money you give your kindergarten child, but do allow your child to buy occasionally, as handling money helps develop independence.

Canteen food complies with Department of Education guidelines and is in keeping with cultural and religious requirements of the community.



SCHOOL UNIFORM

The parents/carers at this school have voted overwhelmingly in favour of a compulsory school uniform. The uniform selected by the parents/carers is very distinctive and our students are required to wear it to school every day. School pride is strongly linked to identifying with our school through its uniform and our uniform complies with sun safety and wearability factors.

SUMMER

Girls: Polo shirt with the school emblem.
Navy blue skorts.
OR
Blue and white check dress.
White socks and black shoes.

Boys: Polo shirt with the school emblem.
Navy blue shorts.
White socks and black shoes.

Hats: School hat with school emblem
All students are required to wear a school hat in the playground as the school operates on a firm, "No hat, No play sit in the shade" policy.

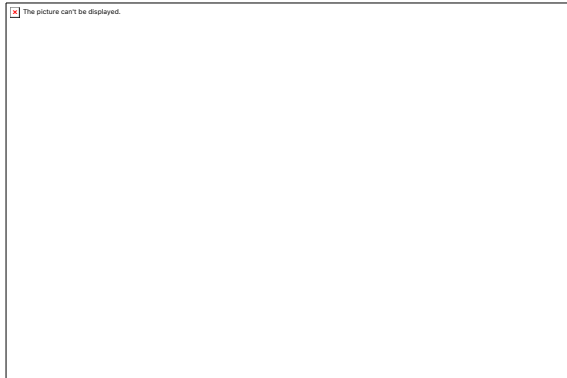
WINTER

Navy tracksuit and school polo shirt with the school emblem.
White socks and black shoes.

UNIFORM AVAILABILITY

All school uniforms can be purchased from Oz Fashions, Cnr Good Street & Parramatta Road, Granville. Opening hours 9am – 5.30pm Monday & Friday. Saturday 9am – 4pm.

NB: School uniform is only available at the registered outlet and includes the school crest. Department store alternatives ARE NOT uniform.



SPECIAL PROGRAMS

LEARNING AND SUPPORT TEACHER

The school has the services of a specialist support teacher who concentrates on providing extra assistance to students in Mathematics and Literacy, either within the classroom or on an individual or group withdrawal basis. A student is referred to the school's Learning Support Team by the class teacher and after an initial assessment support is allocated according to need. Early Intervention is considered important so priority is given to providing literacy support for students in Years K to 4.

PEER TUTORING PROGRAM

This is a very successful program designed to provide assistance to students experiencing difficulty in reading. Students from Years 5 and 6 are selected to work with younger students each week. Tutors listen to the child read and then question them about what they have read. The aim of the program is to increase their comprehension, fluency and to help them become more competent readers.

ENGLISH AS A SECOND LANGUAGE OR DIALECT (E.A.L.D) PROGRAM

Rosehill Public School has specialist E.A.L.D. teachers who provide English language support to students from non-English speaking backgrounds (children with one or both parents/carers who can speak a language other than English). E.A.L.D. teachers are allocated to schools according to the number of students enrolled at the school needing support.

The aim of the E.A.L.D. Program is to provide eligible students with specialist assistance and support in all Key Learning Areas so that they can participate more effectively at school and in society as fluent users of English. All new arrival N.E.S.B. students are assessed immediately after enrolment to determine the level of support required, with such support being delivered through a variety of means including the following:

- E.A.L.D teachers co-operatively plan and teach with classroom teachers with the E.A.L.D teachers focussing on the language aspects of the lesson.
- Newly arrived overseas students are withdrawn from class to be taught beginning English by a specialist support teacher.
- Students who have a basic knowledge of English may also be withdrawn for intensive support in order to further develop their English language skills.

READING RECOVERY PROGRAM

Reading Recovery is an intensive program offered at Rosehill Public School to students in Year 1 who have attended an English speaking school for at least 12 months. The program is designed to accelerate those students with lower level reading skills with the aim of bringing their skill level up to that of the class average. Eligible students participate in the program for a period of 12-16 weeks during which time they receive individual tuition from a specially trained teacher.

INTEGRATION OF STUDENTS ADDITIONAL NEEDS

This program is designed to allow children with additional needs to access the curriculum. The program operates at Rosehill with the assistance of School Learning Support Officers (SLSO) whose role is to assist these students to take part in all aspects of school life. The support officer usually works with the student in the classroom.

PRESCHOOL

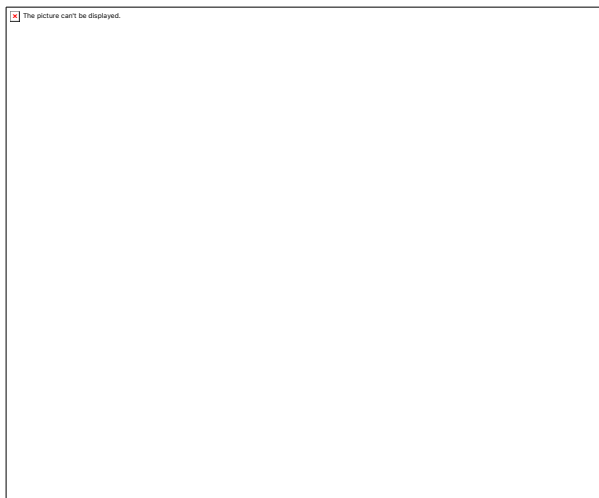
The school has a **sessional** Preschool in the grounds of the school that caters for 80 children. Each child is offered an average of 15 hours per week for the year.

Children are eligible to attend the Preschool if they turn 4 before the 31st July and proof of age and address is required prior to enrolment.

There are 2 classes with 20 children in each class every day and each class has a trained Early Childhood Teacher and a School Learning Support Officer.

The Preschool is not open during the school holidays.

Preschool is a **play based** learning environment that caters for the learning requirements of 3½ to 5 year old children. The early years learning framework is the guiding document for the preschool program. Our preschool is licenced according to regulations to ensure a quality learning program is delivered and tailored to each student's learning needs and interests.



KINDERGARTEN ENROLMENT

If your child will be 5 years old on or before 31st July he/she is eligible for enrolment. Enrolment forms may be obtained from the office. A Birth Certificate or Passport and Immunisation Certificate are required to be sighted as proof of the child's age and immunisation before enrolment. Proof of address is also required.

Parents/carers with children eligible for enrolment are requested to contact the school before July so that names may be placed on the enrolment register. An Orientation Day for parents/carers and children is held during Term 4 of the year prior to enrolment.

IS YOUR CHILD READY FOR SCHOOL?

Does your child:

- Know his/her name and address well enough to repeat them if necessary?
- Know the safety rules for our busy streets?
- Know the dangers of going anywhere with strangers?
- Always have a handkerchief or tissue and know how to use it?
- Know that hands should be washed before meals and after visiting the toilets?
- Know how to use and flush the toilet without help?
- Put away playthings and materials after using them?
- Take off and put on outer clothing without help?
- Know how to eat without assistance?

Will you please:

- Ensure that your child spends time away from you.
- Talk to your child about school, where he/she will meet new friends, learn, play games, sing and make things.
- Encourage your child to dress and undress themselves independently.
- Teach your child how to put on and do up shoes.
- Provide opportunities for your child to open their drink bottle, lunch box and pack their bag.
- Clearly label with full name all possessions your child will bring to school, for example, raincoat, hat, bag, jumper, drink bottle and lunchbox.
- Send your child to school on time each and every day.
- Give your child simple duties around the home as this will help to foster confidence in the performance of small tasks.
- Encourage your child by admiring work when it is brought home. Give paintings and handwork a place of honour for at least a few days.
- Select suitable stories, books, radio and television programs for your child.
- Read stories and poems to your child as often as possible.
- Make sure your child is suitably dressed for a busy and active school day.
- Include a spare pair of undies in a plastic bag in case of accidents.

INFECTIOUS DISEASES

Acute Conjunctivitis: Children should be excluded from school until all discharge has ceased.

Chicken Pox: Exclusion from school is necessary for 7 days after the first spots appear.

Measles: Exclusion from school is necessary for at least 5 days from appearance of the rash. Readmission may be allowed on a doctor's certificate of recovery.

Mumps: Exclusion is necessary for 10 days from the onset of swelling.

Hepatitis: Exclusion of at least 7 days from onset of jaundice or until a medical certificate of recovery is produced.

Glandular Fever: Exclusion until recovered or until receipt of a medical certificate.

Scarlet Fever: Exclusion until 7 days after symptoms have subsided or until receipt of a medical certificate.

Whooping Cough: Exclusion for 3 weeks from onset of whoop or until receipt of a medical certificate.

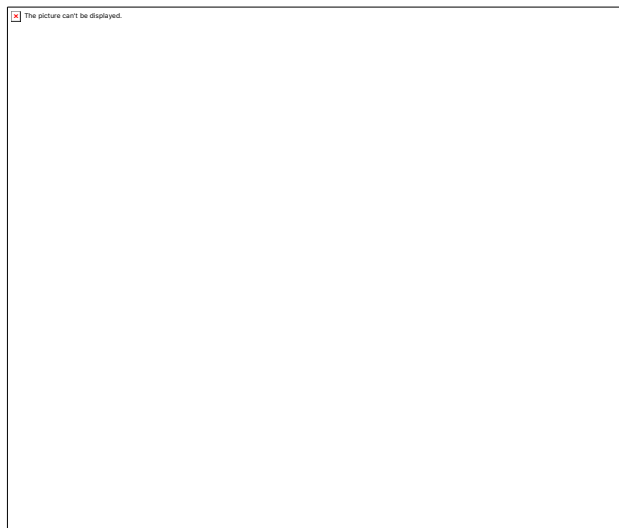
Rubella (German Measles): Excluded for at least 7 days from appearance of the rash or until a medical certificate of recovery is produced.

Impetigo (Scabby sores): If sores cannot be covered and are on exposed surfaces such as scalp, hands or legs, then exclusion is necessary.

Scabies: Exclusion until no rash remains or until receipt of a medical certificate.

Pediculosis (Head Lice): Nits look like tiny white specks stuck to the hair. Exclusion from school until hair has been treated with anti-lice lotion or shampoo and combed out with a fine toothed comb. The hair should be free of lice or nits. All family members will need simultaneous treatment.

Ringworm: Exclusion from school until all evidence of disease has disappeared or a medical certificate is produced.



ADMINISTERING MEDICATION TO CHILDREN

From time to time it is necessary for children to bring prescribed medication to school. It is important that such medication is administered correctly; therefore, the following procedures must be followed when medication is required at school:

- The office must be informed and an authorisation form completed when medication is required to be administered at school (legal requirement).
- Only one day's supply of medication should be sent to school (e.g. the exact number of tablets or supply of liquid).
- The container must clearly identify:
 - The child's name and class**
 - Name of medication**
 - Dosage**
 - The time of day the medication is to be administered**
- The medication should be handed to the school office for safe keeping. No student is to have medication in their possession or self-administer
- In all cases the class teacher must be informed that the child is on medication.
- It is the child's responsibility to report to the office when the medication is required (younger students are supported).

When regular medication is required, such as treatment for asthma, an authority form must be completed by the parent or guardian and plans communication to the office.

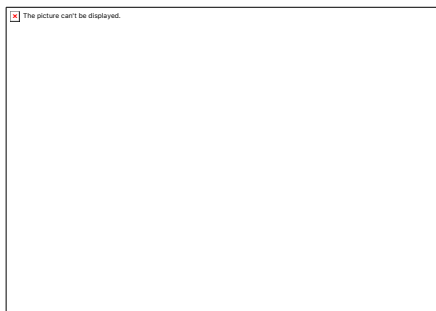
SICK CHILDREN

If children are genuinely sick before school, they must be kept home to control infection and support their wellbeing.

If a child becomes ill at school, we will make every effort to contact you or the emergency contact nominated by you. It is essential, therefore, that if either your number (at home or work) or those of your emergency contact changes, you notify the school so that our records can be altered.

FIRST AID

Basic first aid for injuries suffered at school is administered by the School Administration Officer. In all cases where the injury is more than minor, parents/carers are contacted to pick up the child so treatment can be arranged. In the case of serious injury or illness an ambulance will be called.



IMMUNISATION

Changes to the NSW Public Health Act (1991) require children to present an Immunisation Certificate at the time of enrolment at school.

The Immunisation Certificate:

- Provides parents/carers with a permanent record of immunisation.
- Reminds and encourages parents/carers to have their children immunised against diseases which can be prevented by immunisation.
- Helps identify children who have not been immunised. **This means that if there is a disease outbreak unimmunised children must stay at home for their own protection.**

You can get an Immunisation Certificate from:

- Your doctor (General Practitioner)
- Senior Health Surveyor of your Local Council
- Medical Officer of Health of your nearest Public Health Unit
- Community Health Staff
- Medicare

Children who have been given “homoeopathic immunisation” are classified as “**not immunised**”. The National Health and Medical Research Council warn that this procedure leaves children unprotected against serious and possibly fatal diseases.

The following table applies to children who are being immunised for the first time. It shows all the immunisations that a child should have, beginning at the age of 2 months.

Birth (Maternity units)	Hepatitis B - (H-B Vax II)
2 months	Diphtheria, Tetanus, Pertussis and Polio Haemophilus influenzae type B (Infanrix Hexa) Hepatitis B Pneumococcal -(Prevenar)
4 months	Diphtheria, Tetanus, Pertussis and Polio Haemophilus influenzae type B (Infanrix Hexa) Hepatitis B Pneumococcal (Prevenar)
6 months	Diphtheria, Tetanus, Pertussis and Polio Haemophilus influenzae type B (Infanrix Hexa) Hepatitis B Pneumococcal (Prevenar)
12 months	Measles-Mumps-Rubella (Priorix). Haemophilus influenzae type B (Hiberix), Meningococcal C (Meningitec).
18 months	Chickenpox
4 years or prior to school entry	Diphtheria, Tetanus, Whooping Cough and Polio (Infanrix-IPV). Measles, Mumps and Rubella (Priorix).

ABSENCES

Students are required to attend school all day every day the school is open, unless prevented by illness.

If your child is absent from school for any reason, you must inform the class teacher in writing on the day your child returns to school. The note must be explicit and state the reason for the absence.

If your child will be absent for a number of days, please inform the teacher by phone. The written note must still be supplied on the child's return. If you are going overseas for an extended period of time a note needs to be supplied, in advance, stating the date for approval from the Principal. Extended absence will lead to your child being unenrolled.

Home School Liaison Officer

The Department of Education has set up a team of Home School Liaison Officers. The team's role is to maintain and improve school attendance.

There is a **legal** requirement for all children aged 6-15 years to attend school. Any child on a class roll who has a significant number of unjustifiable absences and where all efforts on behalf of the school have failed or where a pattern has been identified, will be referred to the Home School Liaison Officer by the Principal or Deputy Principal.

Late Arrivals and Special Dismissals

All students are encouraged to arrive at school on time each day. If your child arrives late to school, he/she must report to the office with you for a "late note" before going to class.

Students are not permitted to be absent or leave the school grounds for unauthorised reasons. The exceptions are:

- to visit a doctor or hospital for medical advice; or
- to keep an appointment (i.e. specialist, optician, dentist or legacy, etc.).

The school should be informed of all such appointments and written permission is required before a child may leave during school hours. Before taking a child out of school, a form must be obtained from the office and signed by the parent/carer.

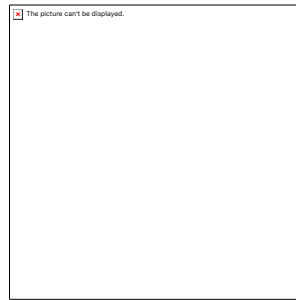
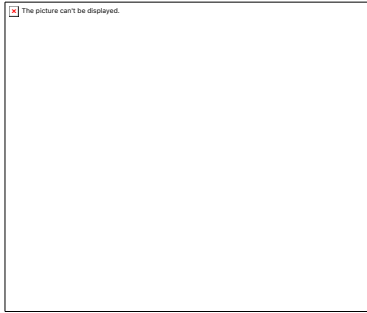
FAMILY LAW

Amendments to the Family Law Act which came into effect on 11th June, 1996 have far reaching effects on institutions such as schools and have a very different emphasis. The concept of "guardianship" is removed entirely and replaced by a very clear concept that parental responsibility will continue after divorce or separation. This means that **parents will now share responsibility irrespective of where the child resides.**

- The new Act introduces for the first time the concept of **parental responsibility** which can only be extinguished by a court order.
- Under the new Act **each** parent will have equal rights as part of the parental responsibility. Joint responsibility for matters such as schooling and education will be shared irrespective of where the child lives.
- Residence orders will only confer on the relevant parent the right to have the child reside with them. No other rights will be affected.
- Both parents will have equal rights to details of their child's education, report cards and progress.

COMPUTERS

The school is equipped with a wireless network, I Pads, laptops and interactive whiteboards and a mini lab. Every classroom also has desktop computers for student use.



PERMISSION TO PUBLISH

An important document that all parents must read and are requested to sign on enrolment for access to computers and digital learning.

LIBRARY

All classes have a weekly library lesson under the supervision of the Teacher/Librarian. During the school term lessons may include research, information or literature activities.

A cloth library bag or a plastic shopping bag is compulsory for borrowing. Cloth library bags are available from the main office.

The library is also open at lunchtime from 1.25 p.m. for general borrowing and returning of books (Year 3-6 students).

Lost or damaged books must be paid for by the parents/carers, so please keep them out of reach of younger brothers and sisters.

Book Week is celebrated each year in August at which time there are usually a variety of book promotions and other activities to encourage children to take more interest in books.

RELIGIOUS INSTRUCTION

Scripture is conducted on Wednesday morning by volunteer scripture teachers. Each group has a 30 minute lesson. Those students who have brought a note from their parents/carers seeking exemption or for whom no teacher is available remain with the class teacher. This session is a Department of Education requirement.

NEWSLETTER – SCHOOL COMMUNICATION

Regular newsletters are produced through the year. The newsletters provide parents/carers with information about school activities and future happenings. It is very important that parents/carers look for and read this home/school communication.

As far as possible, important notes are sent home. The newsletter is published on Thursdays, on even weeks and downloaded via the App. Please check the school website to download the newsletter App or subscribe via email. Limited paper copies are produced and are available at the office.

CHILD PROTECTION

It is mandatory for teachers to report suspected cases of child abuse; physical, emotional abuse or neglect, to the Department of Community Services. The school is not required to notify parents/carers if a notification is made as all such cases are treated confidentially.

As part of the school's welfare program the school conducts a Child Protection Program usually during third term each year. The purpose of this program is to make children aware of the dangers of abuse, but more importantly, to teach them behaviours and strategies that will help them to avoid potentially dangerous situations and proactively protect themselves from harm.

SENIOR OVERNIGHT EXCURSION

Where possible a camp or major overnight excursion is organised for Year 5 and 6 students each year. The time of year and place are governed by availability of staff and site vacancies, as these facilities are very popular. All students are expected to attend this important school program.

EXCURSIONS

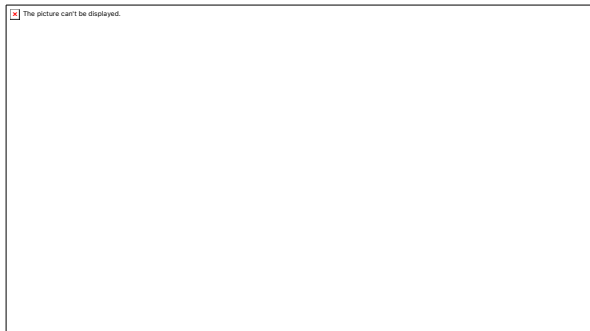
Excursions and cultural visits provide children with a variety of experiences to help them participate effectively in their daily living and assist with their development.

All excursions and cultural visits are approved by the Principal. They are linked with school or class programs.

When children participate in school excursions the school and the children are very much on show. It is essential that all children wear correct school uniform. Clothing requirement and materials to take will be communicated to parents.

Written permission from parents/carers must be obtained before any student can participate in an excursion. All students are expected to attend as excursions are part of the educational program.

From time to time parents/carers may be invited to accompany groups to assist with supervision - parents will be informed where necessary.



HANDWRITING

Children are taught the NSW Foundation style of handwriting. The approach emphasises one simple set of movements which are based on the natural movements children make in their drawings.



MONEY COLLECTION

Money is collected Monday - Thursday by the class teacher for such activities as swimming carnivals, excursions, sport, etc. Payments of large amounts may be made by cheque, Eftpos. and online POP payments.

The **correct money** should be placed in an envelope together with signed permission notes and **given to the class teacher**.

SCHOOL FEES

School contributions are determined each year to cover consumable materials, student subscriptions and extra resources. Fees are due in Term 4 for the following year and may be paid by cheque, cash or EFT. Prompt payment is appreciated as it allows the school to order books and supplies. The payment amount will be advised.

VOLUNTARY CONTRIBUTION

An additional voluntary contribution of \$35 per family may also be paid. This contribution is not compulsory but is a generous support for our school.

SCHOOL PHOTOGRAPHS

Each year the school arranges for class, individual, sport and family group photographs to be taken by a professional photographer. An envelope is sent home to parents and returned completed and sealed with correct money for the photographic company.

WEBSITE

Please visit the School Website www.rosehill-p.school@det.nsw.edu.au the school calendar and detail information about the school.

SPORTS

Dress Code

When children are representing the school at a sporting fixture full sports uniform must be worn. It is a requirement that girls and boys remove all jewellery such as earrings when participating in P.S.S.A. sport.

Permission Notes

To attend a sporting fixture (including P.S.S.A sport) outside the school grounds students are given a permission note that must be signed by a parent/carer. If a child does not return the note he/she will not be permitted to attend. Payment for buses (or entry, where required) is billed in advance and must be paid before the season commences.

Sports Carnivals

During Term 1 the school holds a swimming carnival and in Term 2 or 3 an athletics carnival. All students are encouraged to participate, and those who perform well are chosen to represent our school at the Zone Carnivals. The school carnivals are part of our normal school routine and all students are required to attend.

Inter School Sports Competitions (P.S.S.A)

The school participates in organised sports competitions each week against other schools. Students who are selected to represent the school in a school team are required to attend regular training sessions and to behave in an appropriate manner when participating in all sporting competitions.

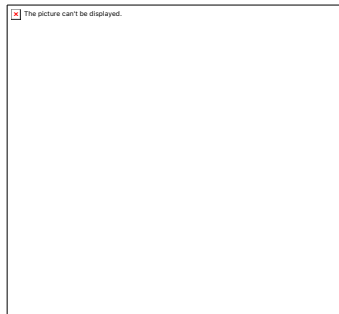
Cross Country

We hold our annual cross country race mid-year. The winners from each section represent our school in the Zone Cross Country race held at an appropriate venue in the Parramatta area.

LEARN TO SWIM – SWIMMING SCHEME

Instruction is given to beginning or non-swimmers in Years 2 – 6. The course is conducted over a 9-10 day period. As the number of students is restricted only beginning or non-swimmers are eligible.

All children are encouraged to participate in the Vacation Swimming Scheme conducted during the summer holidays by the Department of Sport and Recreation. Children who are 5 years of age or over may attend. Details are sent home towards the end of the year.



HOMEWORK

Some homework is given to all classes at the teacher's discretion. The activities which become part of the homework routine are spelling, tables, reading or being read to and story writing.

The homework should:

- be a purposeful learning experience
- be a creative experience
- be seen by the child as deserving attention
- encourage interests, knowledge and skills
- consolidate/extend class programs.
- be developed towards individual needs
- be work for special circumstances
- extend home/school relationships

Homework shall be given as appropriate to age and interests of children and shall exclude Fridays and weekends. All homework must be reviewed by the class teacher.

Parents/carers are asked to take an interest in their child's homework. The child is likely to take more care if he/she knows you will look at the work regularly.

General homework requirements for each class or grade are sent home to all parents/carers at the beginning of each year.

ASSESSMENTS AND REPORTS TO PARENTS/CARERS

Regular assessments are used to form the basis for compiling reports on the progress of each student. In this way assessment is continuous, based on the teachers' observations of the child's daily work, together with a series of regular assessments. Written reports are sent home at the end of Term 2 and 4. In reporting we try to treat each student as an individual and give an honest picture of strengths and areas of need in academic subjects, attitude, conduct and social development.

We hope parents/carers will contact us if they know of anything which might affect their child's progress.

The school also participates in the National Assessment Program - Literacy and Numeracy tests for Years 3 and 5. Results are sent home to parents/carers.

An Annual School Report, on all aspects of the school's operation and performance, is prepared at the end of each year and a copy is available to parents and community members on the school's website.

PARENT/CARER INTERVIEWS

Individual parent/carer/teacher interviews are arranged each year. They are designed to allow a frank exchange of information between teachers and parents/carers and it is hoped that all parents/carers will take the opportunity to attend. Interviews take place at the end of Semester 1 and throughout the year as needed. Reports are sent home at the end of Terms 2 and 4.

Other parent/carer interviews with teachers or executive staff may be arranged by ringing the school for an appointment, keeping in mind that teachers can only conduct interviews outside class time or during their release time. Occasionally problems arise which cause teachers to seek interviews with parents/carers. Every effort is made to arrange a mutually convenient time. For urgent matters please contact the Deputy Principal, Assistant Principals or Principal.

COUNSELLOR

The school counsellor handles cases referred by teachers and tries to assist with problems associated with all aspects of learning, school work and behaviour. The counsellor is a trained psychologist.

STUDENT REPRESENTATIVE COUNCIL

The school has an established Student Representative Council (S.R.C.) which provides the opportunity for students to have an active voice and to have a meaningful involvement in decision making within the school. The Council consists of the school captains, prefects and two students elected from each class in Year 1 – Year 6.

As a result of its suggestions the Council has been able to have a number of new facilities implemented in the canteen and playground. The Council has also conducted a number of activities to support various children's charities.

LOST PROPERTY

Clearly label with full name all possessions your child will bring to school. This should include raincoat, hat, bags, drink bottle and lunch box.

Lost items which are clearly marked are returned to the owner. Unmarked items are placed in the lost property box and are periodically disposed of or sent to charity if not claimed.

CHARITIES

Usually the school supports two charities each year, Stewart House and another which is chosen by the SRC at the beginning of each year.

Stewart House is a holiday home for needy children from NSW State Schools who may not have the opportunity to have a holiday or may be experiencing some type of crisis. Funds come from two used clothing collections per year, and donations from teachers and students of NSW State Schools.

EMERGENCY PROCEDURES

Emergency procedures for the orderly evacuation and lockdown of classrooms and other school buildings have been devised. All staff and students are made aware of the procedures and at least twice a year these procedures are practised.

BEFORE AND AFTER SCHOOL CARE

Before and after school care centres are conducted by:

Little Angels Kindergarten, Prospect Street, Rosehill; Telephone: 9897 0056

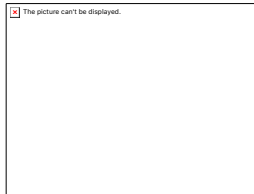
***PrimaryOSHCare, Onsite at Rosehill Public School; 0429 533 671**

Kinderoo, 38 Eleanor Street, Rosehill: 9897 1146

Fun 2 Learn, 2-4 Virginia Street, Rosehill: 9682 3444

These centres provide quality supervision for children of working parents/carers at a reasonable rate. Further information may be obtained by telephoning the centres.

The preferred service is highlighted.



TRAFFIC PROBLEMS

Please observe all parking restrictions and obey traffic rules when dropping off and picking up your child.

Parking or driving into the school playground, staff car park or driveways, double parking and blocking driveways are illegal as well as inconsiderate and dangerous.

Police and Traffic Wardens randomly patrol the streets adjacent to the school and substantial fines may be imposed for illegal parking.



EVERY PARENT/CARER IS A TEACHER

Introduction

What you do as parents/carers also is vitally important, as there is a strong relationship between what happens at home and achievement at school. This particularly applies to children when they are learning to read.

In learning to read and later, in reading to learn, children's progress is significantly enhanced by the support they receive at home. Education does not occur only at school and its delivery is not restricted exclusively to teachers. For this reason the school encourages all parents/carers to join with teachers as "partners in education". The purpose of this article is to make you as parents/carers aware of the important role you can play in teaching your child to read.

How can you help?

- Show interest in what the child is doing at school.
- Praise and encourage.
- Avoid criticism.
- Be patient.

At all times display a positive attitude towards reading. Try to demonstrate to your children that reading is not only important, but also pleasurable.

- Provide your children with a model, let them see you reading.
- Show them that you value books. Provide a "book environment" at home by having books and magazines available.
- Talk to your children about everyday things such as what they watched on television so that your children are using language and building up their vocabulary.
- Talk with them about what they are doing at school.
- Encourage them to use books, magazines and other materials as sources of information.
- Join the local library and take your child with you.
- Discuss what both of you are reading.
- Show an interest in their interests and use this interest to choose reading materials.
- Take every opportunity to read. Anything, anywhere at any time can be used for reading.
- Read to your child.

- Regularly listen to your child read. Don't feel that you have to correct every word. It is more important that children understand what they read and that they see reading as a pleasurable activity.
- If your child is having trouble with a word as a whole, encourage him/her to attack the word syllable by syllable.
- Talk to them about a story or a book they have read. Encourage them to discuss it critically with you, e.g. "Do you think the book had a good ending?" "What did you think of the main character?" "Did you like the book? Why? Why not?"

CONCLUSION

Hopefully the above information has given you some ideas on how you can help your child. Some of them you are probably already doing. They are simply a list of suggestions for you in your important role as parents/carers and teachers.

Whatever you do, always remember, you cannot force your child to enjoy reading. The best we can hope for is that by following the above suggestions and by working together we can achieve a love of learning.



STUDENT WELFARE POLICY AND CODE OF BEHAVIOUR

The following policies are an integral part of the school's Student Welfare policies and have been developed over a period of several years by members of the teaching staff and parents/carers.

Statements of Principles and Aims

Every child has the right to learn in a safe, secure and supportive environment.

The school has a responsibility to provide a stable, safe and ordered environment within which students learn effectively and behave responsibly.

As part of its Student Welfare Policy the school and its community has developed a policy to achieve the following aims and objectives.

Rosehill Public School promotes equity and excellence so that all young Australians become:

1. **Successful learners**
 2. **Confident and creative individuals**
 3. **Active and informed citizens**
- (Melbourne Declaration on Education 2008)**

This will be achieved through the development and implementation of:

- policies, standards and processes which will encourage responsible behaviour and active citizenship
- a code of conduct for students based upon accepted standards of personal and social responsibility in relation to people and property.

To provide for staff and students a safe, ordered, secure and caring environment which is conducive to working and learning.

This will be achieved through the development and implementation of policies and procedures:

- to promote health, safety and positive relationships based on mutual respect
- to establish and maintain a secure and caring environment for staff and students.

Strategies to promote management of self and effective learning

At Rosehill Public School emphasis is placed on personal development as an integral part of the school's Student Welfare Policy. We aim to provide a supportive and caring environment that provides all children with the opportunity to develop into confident, caring and responsible members of society. This is most effective as an ongoing process which is fostered through:

- The provision of appropriate curriculum in all Key Learning Areas
- The provision of suitable programs to meet the individual needs of all students
- The establishment of a set of standards which are fair, easily understood and consistently applied.
- The development and implementation of consistent practices to reinforce student achievement and acceptable behaviour.
- The involvement of all members of the school community in promoting positive relationships and effective learning.
- The provision of appropriate support programs for all students.

Practices to recognise and reinforce student achievement

The voice of praise must be louder than the voice of blame.

The use of positive reinforcement, not only for academic achievement but also for acceptable behaviour, is seen as essential in building students' self-esteem and confidence. Appropriate rewards and consequences that are applied consistently and fairly form an essential part of the school's behaviour management plan.

To this end the school operates a number of initiatives designed to recognise and reinforce positive behaviour. Such initiatives include:

- **Assembly Awards** – awards are presented to children each week in recognition of academic achievement or for school service. There are also 'You can do it!' and sporting awards.
- **Child of the Week** - Year 2 only.
- **Bronze, Silver and Gold Badge Awards.**
- **Newsletter Articles** – children who perform well in any area whether at school or outside receive recognition in the school newsletter each fortnight.
- New system will be communicated when available.

Playground Code of Conduct

General

Students are expected to adhere to the school's Code of Behaviour at all times when using the school playground.

The playground is supervised by two or more teachers when students are playing. Students are to report any unacceptable behaviour or accidents to the teacher on duty.

No violent "tag" games are permitted.

Students are not permitted in any school buildings before school, at recess or at lunchtime.

The areas behind buildings or out of direct sight of the teacher on duty are out of bounds during school hours.

Canteen

Students must order lunch before 8.55 a.m. each day.

Students are to leave the canteen area immediately after being served.

There is absolutely no playing or loitering allowed in the canteen area.

Students interact respectfully with canteen staff.

Morning

Students should not enter the school grounds before 8.30 a.m.

No ball games or skipping ropes allowed.

Students are to line up in assembly lines when the bell rings at 8.55am.

Wet Weather

When rain prevents students from using the playground three bells will be sounded and children will remain in their classroom for lunch periods.

If it starts to rain during a normal recess or lunch period three bells will sound and students will be directed back to their classrooms by the teachers on playground duty.

First Aid

Children requiring first aid are to report to the teacher on duty before going to the office for assistance.

If necessary the teacher will send the child to the office for first aid treatment.

In case of emergency immediate first aid will be applied and the Principal/Deputy informed.

Dismissal

Under no circumstances are students to be detained after 2.55 p.m.

Students must leave the playground promptly at 2.55 pm by means of the gates in Virginia Street and Prospect Street.

If students are waiting for parents/carers they are to remain seated in the playground. Children are not permitted to play on the playground equipment after school.

Late Collection

Students who are not collected from school by 3.00 pm are to report to the office, where an executive teacher will contact carers.

BEHAVIOUR EXPECTATIONS

Students at Rosehill School follow a school code where they accept responsibility for their own behaviour.

There is a colour coded level system.
The Levels System uses four colours.

LEVEL	REASON FOR LEVEL	WHAT HAPPENS AT THIS LEVEL
GOLD	Student's behaviour and attitude are outstanding.	<ul style="list-style-type: none">• Rewards/Gold Badge• Names published in school newsletter
SILVER	Student displays citizenship and follows the school code very well in all settings.	<ul style="list-style-type: none">• Receives silver sticker at a K-6 Monday morning assembly•
BRONZE	Student displays respect for others, works co-operatively, takes pride in the school and follows the school code.	<ul style="list-style-type: none">• Receives bronze sticker at a K-6 Friday morning assembly
GREEN	Student follows the school code and behaviour and attitude are acceptable.	<ul style="list-style-type: none">• Rewards/Merit Certificates• Free to participate in all school activities

NB: At this point in time the school is redesigning our award system. Student, Staff and community are being consulted. New system will be communicated when they are available.